



Once A Marine,

Always A Marine!

FROM: **Richard L. Bollwerk, Commandant, Department of Missouri, MCL**

TO: Detachment Commandants; Department Staff

DATE: 22 August 2007

RE: Department Quarterly Newsletter

Please share a copy of the enclosed Department Newsletter with your Detachment Officers. Include pertinent information in your monthly newsletter or add it to your next Detachment meeting agenda. It is also available online at www.momcl.org.

I hope that you will be able to attend the Staff meeting in Jefferson City on 8 September 2007. If you cannot attend, please try to send another Detachment Officer to represent you.

Remember that each Detachment will be called upon to report on activities that have taken place during the previous three month period (June 9 -Sept 8). Your oral report should be brief and highlight the most significant activities that have occurred. You should then turn in two copies of your report, one to the Department Adjutant and one to me. Enclosed is a report outline that you can use for your Detachment's written report.

The tentative agenda items for September will include:

- A National Convention report and national bylaw amendments
- Discussion of the upcoming Quinn Conference hosted by the Gateway Detachment
- Department goals for 2007 - 2008
- National Awards

Immediately following the regular meeting, we will have a short training session for **Detachment Paymasters**. Anyone interested in learning the paymaster's duties is also welcome to attend.

If you have any questions, please feel free to contact me.

Encl: Department Newsletter
Quarterly Report Form